

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



6 September 2019

Our Ref    Overview    and    Scrutiny  
                 Committee  
Your Ref.  
Contact.    Amelia McNally  
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To: Members of the Committee: Councillors David Levett, Kate Aspinwall, Val Bryant, Sam Collins, George Davies, Terry Hone, Tony Hunter, Jim McNally, Gerald Morris, Lisa Nash, Sue Ngwala, Helen Oliver, Adem Ruggiero-Cakir, Carol Stanier, Claire Strong and Tom Tyson

Substitutes: Councillors Ruth Brown, Bill Davidson, Morgan Derbyshire, Simon Harwood, Ian Mantle, Sam North and Kay Tart

You are invited to attend a

## **MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON ROAD,  
LETCWORTH GARDEN CITY**

On

**TUESDAY, 17TH SEPTEMBER, 2019 AT 7.30 PM**

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL  
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION  
ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

## **Agenda**

### **Part I**

| <b>Item</b>   | <b>Page</b>        |
|---|--------------------|
| <b>1. APOLOGIES FOR ABSENCE</b>   |                    |
| <b>2. MINUTES - 16 JULY 2019</b><br>To take as read and approve as a true record the minutes of the meeting of the Committee held on the 16 July 2019.  | (Pages 5<br>- 16)  |
| <b>3. NOTIFICATION OF OTHER BUSINESS</b><br>Members should notify the Chairman of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.<br><br>The Chairman will decide whether any item(s) raised will be considered.  |                    |
| <b>4. CHAIRMAN'S ANNOUNCEMENTS</b><br>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote. |                    |
| <b>5. PUBLIC PARTICIPATION</b><br>To receive petitions, comments and questions from the public.   |                    |
| <b>6. URGENT AND GENERAL EXCEPTION ITEMS</b><br>The Chairman to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chairman had not agreed any urgent or general exception items.  |                    |
| <b>7. CALLED-IN ITEMS</b><br>To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.  |                    |
| <b>8. RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE</b><br>REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER  | (Pages<br>17 - 38) |
| To consider the future format of the Resolutions Report and agree any future actions required in respect of resolutions previously agreed.  |                    |

- 9. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME FOR 2019/20** (Pages 39 - 48)  
REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER

To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.

- 10. CREMATORIUM PRESENTATION**  
The Legal Commercial Team Manager and Service Manager – Greenspace will be available to answer questions from Members regarding the Crematorium.

- 11. ANNUAL REVIEW OF SAFEGUARDING CHILDREN AND ADULTS AT RISK (2018-19)** (Pages 49 - 62)  
REPORT OF THE COMMUNITY HEALTH AND WELLBEING TEAM LEADER

A review of safeguarding children and adults at risk activity across NHDC from April 2018 - March 2019.

- 12. PRESENTATION BY THE SERVICE DIRECTOR - COMMERCIAL**  
REPORT OF THE SERVICE DIRECTOR – COMMERCIAL

To receive a verbal presentation from Steve Crowley, Service Director – Commercial.

- 13. Q1 2019/20 PERFORMANCE INDICATOR DATA** (Pages 63 - 68)  
REPORT OF THE SERVICE DIRECTOR - RESOURCES

Performance Indicator Exception Report for the first quarter of 2019/20.

- 14. Q1 2019/20 UPDATE ON PROJECTS IN THE CORPORATE PLAN** (Pages 69 - 92)  
REPORT OF THE SERVICE DIRECTOR - RESOURCES

To receive the 1<sup>st</sup> Quarter Monitoring Report on Key Projects for 2019/20.

- 15. MEMBERS' QUESTIONS**  
To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.